



# **ECDL Project Planning Using Microsoft Project 2010 (BCS ITQ Level 2)**

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Approved by BCS and ICS Skills. This training guide has been written specifically for the new ECDL unit Project Planning (BCS ITQ level 2, syllabus 1.0). Each exercise has been designed to gradually build up your knowledge of Microsoft Project 2010 using a simple, step-by-step approach. You will learn how to create and edit project plans and use a range of scheduling tools and techniques. Data files to accompany this title allow you to practise the many different software features covered.

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